

AUTHORIZATION TO RELEASE INFORMATION

TO: The College of Physicians and Surgeons of Saskatchewan

I hereby request a Certificate of Status be sent to _____

_____;

I am familiar with the contents of the attached document "*Policy – disclosure of information in Certificates of Status*";

I hereby authorize you to provide information in the Certificate of Status consistent with the Policy.

I understand that there is a fee for this service of \$75.00 plus G.S.T., a total of \$78.75.

DATED this _____ day of _____, 20__

Full name of physician (printed)

Address to Send Receipt:

Signature of Physician

Method of Payment:

___ Cheque

___ Visa or Mastercard

If paying by credit card, please complete:

Visa or Mastercard Number

Expiry Date

Name of Cardholder

If you are leaving your current practice in Saskatchewan, please complete the following:

My patients' medical files can be located at the following address & telephone number

Or accessed through:

Policy – disclosure of information in Certificates of Status

The College of Physicians and Surgeons of Saskatchewan deals with complaints received about physicians in three different ways:

1. Where the complaint includes allegations which, if true, discloses evidence of lack of competence or unprofessional conduct by a physician, the matter is referred to a formal investigation to determine whether the physician may lack the skills and knowledge to practice (a competency committee) or to investigate whether the physician may be guilty of unbecoming, improper, unprofessional or discreditable conduct (a preliminary inquiry committee).
2. Where the complaint includes allegations which, if true, may indicate that the physician has provided substandard care or has engaged in substandard behaviour (rudeness of a less substantial nature, for example) the complaint is dealt with by the Complaints Resolution and Advisory Committee. The goal of this committee is to determine whether the physician provided substandard care or engaged in behaviour that was not appropriate and to provide advice to the physician if that is established. The committee has no power to order sanctions or to require the physician to take any specific action. Its powers are recommendatory only.
3. Occasionally, as a result of agreement involving the complainant, the physician, and the College of Physicians and Surgeons a mediated agreement will result in resolution of the complaint with the consent of all three parties.

Certificates of Status prepared by the College of Physicians and Surgeons of Saskatchewan:

1. **Will** provide the physician's credentials that are relevant to the grant of the licence as recorded with the College of Physicians and Surgeons.
2. **Will** provide the dates for which licences were granted to the physician, and the types of licences that were granted.
3. **Will** disclose all formal investigations of lack of competence or unprofessional conduct, whatever the outcome of the investigation. Information **will** be provided about investigations that are currently underway and investigations that concluded no further action was warranted.
4. **Will** disclose all formal charges of unprofessional conduct against the physician. Information about charges withdrawn or dismissed at a hearing will be included.
5. **Will** disclose information about any sanctions imposed against the physician as a consequence of a finding of unprofessional conduct.
6. **Will** disclose information about any findings of lack of competence, and any remedies imposed as a result of such a finding.
7. **Will** disclose any restrictions upon the physician's practice imposed by the College of Physicians and Surgeons.
8. **Will not** disclose information about complaints where the Executive Committee, after review, has concluded that there are not reasonable grounds to believe that a physician may lack skill and knowledge, or that there are not reasonable grounds to believe that a physician may be guilty of unprofessional conduct unless the Registrar determines that such information should be released under paragraph 11 below.
9. **Will not** disclose information about complaints dealt with by the Complaints Resolution Advisory Committee. The committee is viewed as a quality assurance committee and the results of its investigation are protected by section 60(2) of **The Medical Profession Act, 1981**
10. **May**, in the discretion of the Registrar, include the outcome of a complaint that has been successfully mediated.
11. **May**, in the discretion of the Registrar, include additional information that may be relevant to the licensure of a physician.